

REPOROA COLLEGE

Small School, Big Achievements | *Ahāroa he Iti, he Kahurangi*

Board of Trustees Meeting Minutes

Wednesday 17th November 2021

6.30 pm Meeting Room

Meeting Commenced 6.40 pm


In preparation for the meeting and to maximize use of our time together all trustees are expected to have read all correspondence circulated and where possible seek clarification on any matter or issue prior to the meeting of which they are unclear. This will allow the focus to be on informed discussion. It is expected you will have read them all on-line, found in BOT Google Drive.

Agenda Items	Led by:	Action Minutes
<p>1. Introduction</p> <ul style="list-style-type: none"> a. Karakia & Mihi b. Present & Apologies c. Minute taking for today's meeting 	Kerry Pearce	<ul style="list-style-type: none"> a. Alaina b. Brendan, Bruce, Catherine, Alaina, Tracey, Graham, Kerry Apologies Hine, John c. Sue
<p>2. Administration</p> <ul style="list-style-type: none"> a) Confirmation of minutes [Circulated] of last meeting b) Matters arising from previous minutes not covered on agenda c) Correspondence inwards/outwards d) Finance Report October 2021 e) Draft 2022 Budget Ratification 	Kerry Pearce	<p>A Confirmation of minutes deemed true and correct moved by Bruce seconded by Catherine</p> <p>B Nil</p> <p>C Nil</p> <p>D Finance report see attached: Moved by Brendan seconded by Catherine</p> <p>E Draft budget to be looked at by the board. Staffing explained. Draft budget to be ratified at the December meeting.</p>

<p>1. Principals Report</p> <p>Objective 1: Learners at the centre – Learners with their whānau are at the centre of education</p> <p>Objective 2: Barrier-free access – Great education opportunities and outcomes are within reach for every learner.</p> <p>Objective 3: Quality teaching and leadership – Quality teaching and leadership make the difference for learners and their whānau</p> <p>Objective 4: Future of learning and work – Learning that is relevant to the lives of New Zealanders today and throughout their lives</p> <p>Objective 5: World-class inclusive public education – New Zealand education is trusted and sustainable</p> <p><u>PB4L Reimplementation</u></p>	<p>Brendan Carroll</p>	<p>Principals report see attached.</p> <p>Attendance rates looked at. Some families aren't returning their kids just yet due to Covid fears.</p> <p>Enrolled approx. 45 students for next year so far. The retention rate of Maori students in the senior school was discussed. We are increasing every year. Duke of Edinburgh tramps discussed. Harcourt's funding of \$4500 to be received for gear for these.</p> <p>Covid mandates discussed. Masks on buses discussed.</p> <p>Property: 5YA discussed.</p> <p>Yr 10 camp in 2 weeks' time to Whakapapa. Mountain biking, rock climbing, rafting and abseiling.</p> <p>They will be doing a free bungy jump on Friday on the way back.</p> <p>Covid must be included in the RAMS and everyone must be covered by the mandate.</p> <p>Principals report moved by Graham, Seconded by Tracey.</p>
<p>4. Strategic Planning –</p> <p>a) Policy Reviews</p> <p>Harassment</p> <p>Religious Education/Religious Instruction</p> <p>Maori Educational Success</p> <p>b) Charter Update</p> <ul style="list-style-type: none"> ● Timeline update <p>c) Assurances</p> <ul style="list-style-type: none"> ● ERO Review - Update ● Cyclical Maintenance 		<p>Policy reviews. Kerry will ask school docs about the religious instruction policy.</p> <p>Charter update, this was viewed on the big screen with a new template from Catherine. There are 2 templates to look at. Brendan will put the action plan into this and the strategic plan. Brendan will have this done by the 25th November.</p> <p>Cyclical Maintenance plan looked at by the board. Board has approved the cyclical maintenance plan as a living document.</p> <p>Board Chairperson review to be put to the board. A hard copy to be given to all members.</p>

<ul style="list-style-type: none"> ● Covid Mandate and H&S ● Presiding Member Review <p>d) Attestations</p> <ul style="list-style-type: none"> ● <p>e) Property</p> <ul style="list-style-type: none"> ● Update <p>Turf Funding Update</p>		<p>A policy to be made that if there is a complete change of board the new board will co-opt a current member.</p> <p>One foundation application discussed</p> <p>Work plan to be done at the next meeting.</p> <p>Caretakers house discussed. Ministry policy requires rent received for a caretaker house to be referred to the housing manager (Colliers) as schools receive PMG and 5YA funding to maintain caretaker housing.</p> <p>PB4L re integration discussed. 98% commitment by the staff.</p> <p>The MOE have asked this to be done.</p> <p>Motion put forward that this be re-introduced into the school moved by Brendan seconded by Catherine All in favour</p> <p>The Rotorua Van discussed. This has been cancelled for next year.</p>
<p>5. Any Urgent General Business</p> <p>To be tabled through the Chair seeking agreement to be addressed or placed on next agenda</p> <ul style="list-style-type: none"> ● PB4L <p>4. In-committee</p> <p>In-committee Minutes</p> <p>Principals Appraisal</p> <p>Matters Arising</p>		<p>In committee 8.10</p> <p>Out of Committee 8.23</p>
<p>Meeting Closure</p> <ul style="list-style-type: none"> ● Preparation for next meeting 		<p>Sports Report</p> <p>SENCo report,</p>

<p>Closing Karakia</p> <p>Date of Next Meeting: Wednesday 8th December 2020</p> <p>6.30pm</p> <p>Meeting closed</p>		<p>PD</p> <p>Principals appraisal</p> <p>Draft budget to be looked at</p> <p>Covid to be included in the RAMS</p> <p>New Board policy in case of complete change over</p> <p>Work plan</p> <p>Closing Karakia: Alaina</p> <p>8.26pm</p>
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Signed Bot Chair: 

08/12/21