

# REPOROA COLLEGE

*Small School, Big Achievements* | *Ahākoā he Iti, he Kahurangi*

## Board of Trustees Meeting Minutes

Wednesday 24th August 2022

6.30 pm Meeting Room



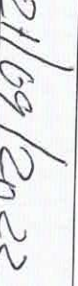
Meeting Commenced 6.40 pm

*In preparation for the meeting and to maximize use of our time together all trustees are expected to have read all correspondence circulated and where possible seek clarification on any matter or issue prior to the meeting of which they are unclear. This will allow the focus to be on informed discussion. It is expected you will have read them all on-line, found in BOT Google Drive.*

Agenda Items	Led by:	Action Minutes
<b>1. Introduction</b> <ul style="list-style-type: none"> <li>a. Karakia &amp; Mihi</li> <li>b. Present &amp; Apologies</li> <li>c. Minute taking for today's meeting</li> </ul>	Kerry Pearce	<ul style="list-style-type: none"> <li>a. Brendan and Catherine</li> <li>b. Brendan, Catherine, Paula, Kerry, Bruce, Tracey via zoom John arrived at 7pm</li> <li>c. Sue</li> </ul>
<b>2. Administration</b> <ul style="list-style-type: none"> <li>a) Confirmation of minutes [Circulated] of last meeting</li> <li>b) Matters arising from previous minutes not covered on agenda</li> <li>c) Correspondence inwards/outwards</li> </ul>	Kerry Pearce	Confirmation of Minutes deemed true and correct moved by Catherine seconded by Bruce  Matters arising : The new board to consider the allowance of zoom participation given our unpredictable Wi-Fi connection  Correspondence inwards / outwards NIL

<p><b>3. Principals Report</b></p> <p><b>Monitoring</b></p> <p>a) Ratification of Stand downs and Suspensions  b) Section 27s  EOTCs</p>	<p>Brendan  Carroll</p>	<p>3 x suspensions  1 x stand downs  Serious misconduct and continual disobedience all Maori male</p>
<p><b>4. Strategic Planning –</b></p> <p>a) Policy Reviews</p>		

<p>Term 2 review topics</p> <p>Healthcare</p> <ul style="list-style-type: none"> <li>• Medicines</li> <li>• Managing Minor/Moderate Injury</li> <li>• Managing Serious Injury and Illness</li> <li>• Infectious Diseases</li> <li>• Reporting and Recording Accidents and Incidents</li> </ul> <p>Behaviour Management</p> <ul style="list-style-type: none"> <li>• Bullying and Online Bullying</li> <li>• Surrender and Retention of Property and Searches</li> </ul>		<p>Elections close 4pm 7<sup>th</sup> September at 4pm.  Vote count 4pm 13<sup>th</sup> September  New board takes office 14<sup>th</sup> September.</p> <p>Community engagement survey to be done by Brendan before the next meeting</p> <p>Property update the new 5YP has been approved.</p> <p>Turf update, Helen to apply with lotto. Sue to add the turf funding so far to the board drive.</p> <p>Governance framework to go on the agenda for the next meeting.</p> <p>Delegations to be updated at the next board.</p>
<p>b) Charter</p> <ul style="list-style-type: none"> <li>• Action Plan Update</li> </ul> <p>c) Assurances</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>d) Attestations</p> <ul style="list-style-type: none"> <li>• Community Engagement - Survey</li> </ul> <p>e) Property</p> <ul style="list-style-type: none"> <li>• Update</li> </ul> <p>f) Other</p> <ul style="list-style-type: none"> <li>• Work Plan for 2022</li> <li>• Succession Planning - triennial election process</li> <li>• Governance Framework</li> <li>• Delegations</li> </ul> <p><b>Other</b></p>		
<p><b>5. Any Urgent General Business</b></p> <p>To be tabled through the Chair seeking agreement to be addressed or placed on next agenda</p>		<p>Urgent general business. Nil</p>

<p><b>4. In-committee</b></p> <p>In-committee Minutes  Principals Appraisal  Matters Arising</p>		<p>In committee 6.55pm  Out of committee 7.47</p>
<p><b>Meeting Closure</b></p> <ul style="list-style-type: none"> <li>● Preparation for next meeting</li> </ul> <p>Closing Karakia</p>		<p>Karakia Catherine</p>
<p><b>Date of Next Meeting: Wednesday 21<sup>st</sup> September 2022</b></p> <p><b>6.30pm</b></p> <p>Meeting closed</p>		<p> 7.51pm</p> <p> 21/09/2022</p>