

REPOROA COLLEGE

Small School, Big Achievements | Ahāroa he Iti, he Kahurangi

Board of Trustees Meeting Minutes

Wednesday 21st September 2022

6.30 pm Meeting Room

Meeting Commenced 6.40 pm

In preparation for the meeting and to maximize use of our time together all trustees are expected to have read all correspondence circulated and where possible seek clarification on any matter or issue prior to the meeting of which they are unclear. This will allow the focus to be on informed discussion. It is expected you will have read them all on-line, found in BOT Google Drive.

Agenda Items	Led by:	Action Minutes
<p>1. Introduction</p> <ul style="list-style-type: none"> a. Karakia & Mihi b. Present & Apologies c. Minute taking for today's meeting 	<p>Brendan Carroll</p>	<ul style="list-style-type: none"> a. Brendan b. Catherine, Norm, Brendan, Katie, Tracey, Carlee, Paula, Kelly : In attendance Bruce, Kerry c. Sue
<p>1. Administration</p> <ul style="list-style-type: none"> a. Co-Option of Trustees b. Confirmation of minutes [Circulated] of last meeting c. Matters arising from previous minutes not covered on agenda d. Correspondence inwards/outwards e. Election of Board Presiding Member 	<p>Brendan Carroll</p>	<p>The newly elected Board of Trustees members welcomed and congratulated</p> <p>Confirmation of previous minutes deemed true and correct Moved by Catherine Seconded by Paula</p> <p>Matters Arising NIL</p> <p>Correspondence NIL</p>

<p>1. Principals Report</p>		<p>Election of Board Presiding Member Tracey nominated Paula to be Board Chairperson, seconded by Norm. All in favour. Paula elected chairperson.</p> <p>Brendan moves that Kerry and Bruce be co-opted for the duration of this meeting. All in favour.</p> <p>The co-option of other board members was discussed and the need for Maori representation for the students of the College.</p>
<p>Strategic Goal 2.1 All students that transition through Reporoa College will leave with a viable pathway.</p> <p>Student achievement - Maori Pasifika Focus Health and PE Curriculum Update</p> <p>Monitoring</p> <ul style="list-style-type: none"> a) Ratification of Stand downs and Suspensions b) Section 27s c) EOTCs 	<p>Brendan Carroll</p>	<p>Principals Report: See attached</p> <p>Brendan wishes to move his Principal's report seconded by Catherine All in favour</p> <p>Health and PE Curriculum Wiremu joins us on zoom. Wiremu congratulated the new board on their appointment. Wiremu thanked Steph and Val for their valued contribution to the PE department. Wiremu thanked Brendan to allow our Yr 10's the option of doing Outdoor Education to prepare them for Year 11. The Duke of Edinburgh was looked into and new unit standards have been added to the curriculum. Val has been enabled to do professional development in Kayaking, Waka Ama and Mountain biking. He explained to the board the amount of time given to each year group in the PE department. Wiremu is trying to give the students the science knowledge behind PE and not just the running around playing games. He is happy with his Yr 11 and 12 students and the Merits and Excellences they are receiving. In regards to health it has been put forward to do a Health class for year 7 to 10. Next year, Yr 11 is not going to be offered health due to the NCEA standards. Wiremu would like to give the students a 3rd stream in the senior year. We currently have Outdoor ED and PE and he would like to add senior Health to his curriculum. Wiremu was asked for his wish list. He is quite happy with how it is at the moment, he has some things he is happy to fund with his budget. He is appreciative of Val expertise in Outdoor ED. Duke of</p>

		<p>Edinburgh was discussed and why it wasn't successful in the beginning. Wiremu was thanked.</p> <p>It was discussed the importance of having the HOD's of the departments bring their feedback and desires to the board and to let the board know what's happening in their departments.</p> <p>Finance report Brendan moves his finance report Seconded by Norm . All in favour. Paula moves that we extend the meeting by 30 mins All in favour</p>
<p>4. Strategic Planning –</p> <p>a. Policy Reviews Term 3 Review Open - will close before next meeting</p> <p>b. Charter</p> <ul style="list-style-type: none"> • Action Plan Update <p>c. Assurances</p> <ul style="list-style-type: none"> • Delegations <p>d. Attestations</p> <ul style="list-style-type: none"> • Community Engagement - Survey <p>e. Property</p> <ul style="list-style-type: none"> • Update <p>f. Other</p> <ul style="list-style-type: none"> • Work Plan for 2022 • Governance Framework • Other 		<p>Strategic planning Policy reviews discussed and new Board Members taught School Docs. Action Plan update was discussed.</p> <p>Delegations to be renewed. Delegations changes moved by Tracey seconded by Norm.</p> <p>Community engagement – Kelly to meet with Brendan next week to organise this. Property Update – Brent from Tectum is organising the procurements for the library roof. Work plan discussed. Governance Framework discussed. Norm moves that there is to be a deputy chair and Kelly is appointed to assist the chairperson when required. All in favour.</p>

<p>5. Any Urgent General Business</p> <p>To be tabled through the Chair seeking agreement to be addressed or placed on next agenda</p>		NIL
<p>4. In-committee</p> <p>In-committee Minutes Principals Appraisal Matters Arising</p>		<p>In committee 6.40 It was agreed in-committee by the board that Bruce and Kerry be co-opted onto the board for the duration of the in-committee investigation as per the in-committee minutes. Move out of committee 6.58 In committee 7.24 Out of committee 7.52 In committee 8.43 Out of committee 8.56</p>
<p>Meeting Closure</p> <ul style="list-style-type: none"> Preparation for next meeting <p>Closing Karakia</p>		Closing Karakia Catherine
<p>Date of Next Meeting: Wednesday 2nd November 2022</p>		
<p>6.30pm</p>		
<p>Meeting closed</p>		9.01pm

 2 November 2022